



# ROOMMATE CHANGE ADDENDUM

We the Tenants of \_\_\_\_\_, Ames, Iowa hereby agree to make the following changes regarding the Tenants of said rental unit, effective \_\_\_\_\_.

ADDRESS

DATE

The following Tenant(s) shall be removed from the lease upon the effective date of this addendum:

Outgoing Tenant Name (print)- \_\_\_\_\_

Outgoing Tenant Name (print)- \_\_\_\_\_

The following Person(s) shall be added to the lease as Tenant(s) upon the effective date of this addendum:

Incoming Tenant Name (print)- \_\_\_\_\_

Incoming Tenant Name (print)- \_\_\_\_\_

**Incoming Tenant(s) must submit Application(s), copy of their photo ID and a \$75 Roommate Change Fee must be paid at the time of this request.**

Incoming Tenant(s), Remaining Tenant(s) agree to be responsible for any damages caused by the Outgoing Tenant(s). We agree to be jointly and severally responsible for all cleaning, repairs, and other responsibilities of this rental unit and agree to have the unit acceptable to Hunziker Property Management standards when our lease expires and \or we vacate this unit.

Each Incoming and Remaining Tenant named on this form acknowledges that he\she is jointly and severally responsible for the performance of this addendum and lease. There will be no Move-Out Inspection at the time of this Roommate Change. There will be an inspection when all Tenants vacate the unit. Incoming Tenant(s) acknowledge that they have received a copy of the lease.

No Security Deposits will be returned to any Tenants until Hunziker Property Management is in full possession of the property and all Tenants have vacated upon lease expiration. No refund or rent pro-ration will be made to any departing Tenant when other Tenants are still in possession of the property. Such amounts that he\she believes are owed to him\her must be worked out between the Tenants themselves.

**NOTE: IN THE EVENT LANDLORD DOES NOT GRANT ITS CONSENT TO YOUR REQUESTED ROOMMATE CHANGE, SUCH ROOMMATE CHANGE SHALL HAVE NO EFFECT AND ALL PRESENT TENANTS AS NAMED IN THE LEASE SHALL REMAIN ON THE LEASE AND SHALL BE RESPONSIBLE FOR ALL OF THE TENANTS OBLIGATIONS (INCLUDING PAYMENT OF RENT) AS STATED IN THE LEASE.**

Tenant's Name(s) remaining on lease:

Print name- \_\_\_\_\_ E-Mail- \_\_\_\_\_ Signature- \_\_\_\_\_

Print name- \_\_\_\_\_ E-Mail- \_\_\_\_\_ Signature- \_\_\_\_\_

Incoming Tenant's Name(s):

Print name- \_\_\_\_\_ E-Mail- \_\_\_\_\_ Signature- \_\_\_\_\_

Print name- \_\_\_\_\_ E-Mail- \_\_\_\_\_ Signature- \_\_\_\_\_

Outgoing Tenant's Name(s):

Print name- \_\_\_\_\_ E-Mail- \_\_\_\_\_ Signature- \_\_\_\_\_

Print name- \_\_\_\_\_ E-Mail- \_\_\_\_\_ Signature- \_\_\_\_\_

\*\*\*\*\*FOR OFFICE USE ONLY\*\*\*\*\*

\_\_\_\_\_ Accepted \_\_\_\_\_ Rejected Date: \_\_\_\_\_ Computer \_\_\_\_\_

By HPM: \_\_\_\_\_